

Road \_\_\_\_\_  
Township \_\_\_\_\_

**SENECA COUNTY, OHIO  
RIGHT OF WAY PERMIT APPLICATION NO. \_\_\_\_\_**

**Issued to:**

\*Name: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City, Zip: \_\_\_\_\_

\*Phone: \_\_\_\_\_

\*Email Address \_\_\_\_\_

**Requests Permission to:**

\*Road Number \_\_\_\_\_ Twp. \_\_\_\_\_ Section \_\_\_\_\_

\*Work to be along **N S E W** Side of Road

\_\_\_\_\_ ft or miles **N S E W** of \_\_\_\_\_ (road) intersection.

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**\* Owner's Signature**

\_\_\_\_\_  
**\* Date**

Field Review Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\* Needs to be completed by owner**

**GENERAL PROVISIONS: \*Some Provisions may be waived by the Engineer**

1. Owner shall notify County Engineer's Office (419-447-1011) and **O.U.P.S.** (1-800-362-2764) **Two** (2) working days before commencing any work.
2. Acceptable Pipe Materials: **Concrete, Double Wall Plastic, Corrugated Metal.**
3. Residential Drive & Approach shall be constructed a minimum of:
  - i. 8" 304 Aggregate Base (Properly Compacted) or
  - ii. 6" Plain Portland Cement Concrete or
  - iii. 5" Asphalt Concrete (3 ¾" of 301 & 1 ¼" of 404)
    - b. Mailboxes shall be installed with "**breakaway**" type supports. Installation shall follow **ODOT** and U.S. Postal Service guidelines. The right-of-way is to be clear of obstacles. No one shall place or plant any items in said right-of-way.
4. All work requiring men or vehicles on the pavement or shoulders shall comply with all requirements or the Ohio Manual of Uniform Traffic Control Devices and Item 614 (Maintaining Traffic) of the **ODOT** Construction & Material Specifications. Failure to comply with these requirements will be cause for immediate suspension of permit.
5. The permittee at all times shall leave the highway clean of all rubbish, excess materials, temporary structures, and equipment, and all parts of the highway shall be left in an acceptable condition.
6. Tiling into an existing catch basin is PROHIBITED without certification from a Professional Engineer that the outlet (extending to surface flow) has the required capacity for a 5 year water shed storm event and the tile flowing at full capacity. The County Engineer reserves the right to require written permission be secured across downstream landowners.
7. Tiling into a County maintained roadside ditch SHALL have a minimum of 200 feet of surface flow before entering a subsurface drain with out certification from a Professional Engineer. One (1) foot of Freeboard is required for the outlet.
8. The permittee shall save harmless Seneca County and all of its representatives from all suits, actions, or claims of any character, brought on account of any act or omission as a result of the issuance of this permit.
9. All work shall be performed in accordance with current **ODOT** standards; Location and Design Manual Vol. 1, Vol. 2, Vol. 3, standard Construction Drawings and Material & Construction Specifications.

**Recommended for Approval:** \_\_\_\_\_ Date: \_\_\_\_\_  
Seneca County Engineer's Permit Dept.

**Recommended for Approval:** \_\_\_\_\_ **Township Trustees**  
Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approval: Board of Seneca County Commissioners**  
Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Final Inspection/Released by: \_\_\_\_\_ Date: \_\_\_\_\_